

Travel & Expense Account Summary

Employee Name Therese DELGADILLO
Expense Dates 10/07/09-10/27/09
Report Name 9001--October 2009

Request Total \$ 932.15
Direct Charge Total - 628.37
Travel Advances - 0.00
Net Due Employee = 303.78

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	ARCA	14.00
Regular Travel	Women's Conf	566.95
Regular Travel	Fairview DC	351.20

NOTE: (d)=Direct Charge

DATE	Wed Oct 7									TOTAL
Dinner	18.00									18.00
Mileage, Personal Auto	11.00									11.00
Parking, Auto	9.00									9.00
Commercial Air Fare (d)	313.20									313.20
TOTALS \$	351.20									351.20

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DATE	Mon Oct 26	Tue Oct 27								TOTAL
Commercial Air Fare (d)	153.60	119.60								273.20
Auto Rental (d)	41.97									41.97
Lodging	159.85									159.85
Parking, Auto	10.93	30.00								40.93
Lunch	10.00									10.00
Dinner	18.00									18.00
Mileage, Personal Auto		11.00								11.00
Breakfast		6.00								6.00
Incidentals		6.00								6.00
TOTALS \$	394.35	172.60								566.95

DATE	Fri Oct 16									TOTAL
Parking, Auto	14.00									14.00
TOTALS \$	14.00									14.00